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Eva Pratt

Deloitte

London, United Kingdom, 24 June 2024

Dear Hiring Manager,

I am writing to express my keen interest in the Business Analyst Intern position at Deloitte, as advertised on Reed. I recently graduated with a Bachelor of Science in Business Administration from the University of London. I am eager to apply my analytical and problem-solving skills to assist your team in delivering data-driven business solutions at your reputable organisation.

During my studies, I developed a robust understanding of business management, focusing on developing sustainable solutions through data analysis. My coursework included Business Analytics, Strategic Management, and Data Science, providing me with the skills necessary to succeed in a business analyst role. I am proficient in CRM systems (FreshBooks, Zendesk), ManageEngine AssetExplorer, Microsoft Office Suite, SQL, and R.

In my previous roles as an Economics Tutor and Waiter, I have honed my customer service, teamwork, and time management skills, as evidenced by the following achievements:

- *Trained new staff members, improving overall service quality and team performance.*
- *Implemented a new order tracking system, reducing wait times by 10%.*
- *Managed customer interactions efficiently, resulting in a 20% increase in positive feedback on Google Reviews.*
- *Developed personalised tutoring plans, boosting student engagement and understanding of the school material.*
- *Led a strategic business improvement plan for a local business, improving its operational efficiency by 15%.*

Deloitte's distinguished reputation for innovation and outstanding performance resonates deeply with me. I am thoroughly impressed by their commitment not only to excel within their industry but also to make significant contributions to the wider community and all stakeholders involved. My sharp analytical abilities and strong passion for business analysis align perfectly with the firm's goals to lead in innovation, enhance performance, and empower clients to overcome intricate challenges. The prospect of joining such a progressive and influential organisation excites me immensely.

Thank you for considering my application. I have attached my CV and would be thrilled to discuss my qualifications for this role in more detail during an interview.

Kind regards,

Eva Pratt