

TEJAS TANEJA

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Subject: Application for the Supply Chain Manager Position

London, United Kingdom, 13 February 2025

Dear Hiring Manager,

As a results-driven Supply Chain Coordinator with six years of experience in driving operational efficiency and cost reduction, I am eager to apply for the Supply Chain Manager position at GreenFlow Logistics. With a strong background in strategic planning, process optimisation, and vendor management, I am confident in my ability to contribute meaningfully to your team.

In my role at DHL Supp, I successfully led a cross-functional team to implement a new inventory forecasting system, reducing stockouts by 25% and lowering holding costs by 15%. Additionally, my focus on fostering strong vendor relationships improved on-time delivery performance by 20%, showcasing my ability to align operational goals with organisational success.

What draws me to GreenFlow Logistics is your commitment to innovation and sustainable supply chain practices. I am particularly excited to leverage my expertise in strategic planning and sustainable sourcing to support your mission of operational excellence.

I would welcome the opportunity to discuss how my skills and experience align with your goals. Thank you for considering my application, and I look forward to contributing to GreenFlow Logistics' continued success.

Best Regards,
Tejas Taneja